

Stowe Cemetery Commission Meeting

Tuesday, July 18, 2023- Hybrid/Zoom Meeting

AGENDA

A meeting of the Stowe Cemetery Commission will be held Tuesday, July 18, 2023, starting at 8:30am via a hybrid/Zoom Meeting, the link will be posted on the Town of Stowe website at www.townofstowevt.org. The following agenda items will be addressed:

- | | |
|---------|---|
| 8:30 am | Minutes, Work Orders, & Correspondence
~ Stanley Titus (review)
~ Herbert O'Brien
Treasurer's Report
Superintendent's Report
Remembrance Program Report
New Business:
~ Discuss future expenses and capital projects.
~ Discuss of Contract for cleaning in West Branch |
| 9:45 am | Meeting adjourns. |

****Times are approximate. Any old or new business which may come before the Commission.**

Donna Adams, Chair

Topic: Stowe Cemetery Commission

Time: July 18, 08:30 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88296115656>

Meeting ID: 882 9611 5656

Dial by your location

+1 646 876 9923 US (New York)

Meeting ID: 882 9611 5656

Work Order Permits Enclosed:

~ Stanley Titus

~ Herbert O'Brien

Stowe Cemetery Commission Meeting

June 20, 2023

Approved: _____

A meeting of the Stowe Cemetery Commission was held on Tuesday, May 16, 2023, via Zoom Hybrid starting at 8:40 A.M. Members present Donna Adams, Claire "Skeeter" Austin, Karin Gottlieb, Gail Kaiser, Nancy LaVanway, Judy Smith, Mike Lemaire. Attending for a short time at the beginning of the meeting: Penny Davis and Lindsay Turiello. Mike Lemaire left at 9:25.

Minutes:

Reviewed the minutes from May 16, 2023. After proper edits were made, Gail made the motion to accept the meeting minutes; seconded by Karin. No discussion. All in favor.

Edward Jones Investment Report:

Caren Merson attended in person to review our investment portfolio. Our stocks and bonds are diversified. The stocks are 2% over at 37% and need to be rebalanced by moving within the mutual funds. The cash will be left as it is.

Treasurer's Report:

Skeeter reported that the income is up a bit with enough to pay Parks and Grounds. There is \$6,925.00 left in stone restoration to be used by June 30, 2023. Scott will work this week and next on the present contracts. There is money left for more work to be done if he has time before June 30th. A motion was made by Judy and seconded by Nancy for Donna to approve a further contract for such work. No discussion. All in favor. The rest of West Branch needs to be cleaned this summer. A motion was made by Nancy and seconded by Gail to accept the Treasurer's Report. No discussion. All in favor.

Work Orders:

Joyce Kraatz: Riverbank Section 15 Lot 72 W. Inscriptions and Cleaning. Approved.

Jill Boardman: Riverbank Section Lot . Foundation, Memorial and Guarantees. Approved.

Edmund Izzo: A sketch of the Izzo Monument was included.

Anita Titus and Barbara Nash: Followup is needed by Donna on the two work orders. Gail made the motion and seconded by Nancy for Donna to approve the orders upon completion of the required information. No discussion. All in favor.

Superintendent's Report:

No report.

Cemetery Trust Fund:

Donna met with Matt about releasing funds for beautification. Tree removal was also discussed. The Commission felt that the cost of tree removal should come from Parks and Grounds and not the Cemetery Trust. Further discussion is needed.

Extra Discussions:

Donna is going to ask the Select Board for time to discuss our frustration of the extra work the Commission has to do in place of a secretarial position.

Meeting adjourned at 10:04 A.M.

The next meeting will be held on July 18, 2023 at 8:30 A.M.

Respectfully submitted by Judy Smith and Nancy LaVanway

STOWE CEMETERY COMMISSION
P.O. BOX 730, STOWE, VT 05672

Phone (802) 253-6133

Email: townclerk@stowevt.gov

Fax (802)253-6137

WORK ORDER PERMIT

Original Deed Holder's Name/Burial Rights Holder's (please print)

ANITA TITUSCemetery Name RIVER BANK Section 29 Lot No. 13

Commission approved Corner Markers are required for all lots or groups of lots prior to the placement of any memorials. If needed, they are to be ordered through the Town, and will be set in place by the Town at the direction of the Superintendent of Cemeteries.

Corner Markers are in place David is installing
Week of 7/10/23 Corner Markers are needed _____

REQUEST TO INSTALL

_____ **FOUNDATION** ~ Foundations can be installed only by a contractor with a valid foundation contract with the Town of Stowe. If the installer is other than the undersigned dealer, a separate work order/permit is required for the foundation.

_____ **MEMORIAL** ~ A to-scale sketch or blueprint is required. It must have dimensions and show the front and back views if different or inscribed. Include any inscriptions or designs, the memorial material, color and finish. Please indicate the exact location on the lot or group of lots.

_____ **MARKERS** (grass level) ~ A to-scale Sketch or blueprint is required with the same information required as described above for a memorial.

_____ **INSCRIPTIONS** ~ Sketch and information attached. (Requests for date and name can be approved by the Town Clerk and/or staff during regular business hours)

_____ **CLEANING** ~ Please state the composition of the memorial to be cleaned, and the method and agents to be used to clean.

✓ _____ **GUARANTEES** for Memorials and Markers & Foundations Veterans Stone/Marker

The undersigned memorial purchaser/Burial Rights Holder has received a copy of the memorial guarantee from the Memorial Dealer for quality of material and manufacture.

Revised April 2021

VETERANS STONE
ARE MARKERS IN?

The undersigned Burial Rights Holder/foundation purchaser has received a copy of foundation contractor's guarantee of workmanship. *Please Note: All foundation contractors must have a valid Certificate of Insurance to work in Stowe Cemeteries.

ADDITIONAL REQUESTS Explain request (unveilings, etc.) and attach to Work Order Permit. Such requests must be approved and scheduled.

Work Order Permit Application must be received by the 1st of the month prior to the Commission meeting. All outside workers must have a Certificate of Insurance on file with the Town. I request that the work order submitted be approved. I have read the Rules and Regulations of Stowe Cemeteries, dated September 2018, and I agree to abide by them.

Memorial Dealer signature _____ Date _____

Memorial Dealer (print name) _____ Phone _____

Mailing address _____

802 6662
2364
Anita

BURIAL RIGHTS HOLDER/MEMORIAL PURCHASER AUTHORIZATION

I have read the foregoing order and agreement. You are hereby authorized to schedule said Memorial Dealer / Foundation Contractor, to execute the above work in accordance with this form and attached information. I understand that any work is subject to the Rules and Regulations of Stowe Cemeteries and that no work will be done until both the memorial and foundation are approved.

Holder/Purchased Signature Anita Titus Date _____

Holder/Purchaser (print name) Anita Titus Phone 802 6662 2364

Mailing Address 18 Carmichael Street Apt 302 Essex Jct. VT

Holder/Purchaser relationship to original Rights Holder: _____

Mailing Address _____

STOWE CEMETERIES AUTHORIZATION

Conditions or specifications: _____

Authorized Signature: _____ Date _____

Revised April 2021

* Dropping off at the town clerk's office *
in June. To be installed by David Danforth /
Staff. *

MANSFIELD PLACE
ASSISTED LIVING AND MEMORY CARE

18 Carmichael Street, Essex Junction, VT 05452

Main Office Fax: 802-662-4448

Fax Cover Sheet

To:	Snow Cemetery Commission	Fax:	802-253-6137
From:	Naïta Titus	Date:	5-30-23
Re:	Jan Titus	Pages:	3 (Including Cover)
Cc:			

Comments:

This message is confidential, intended only for the named recipient(s) and may contain information that is privileged or exempt from disclosure under applicable law. If you are not the intended recipient(s), you are notified that the dissemination, distribution or copying of this message is strictly prohibited. If you received this message in error or are not the named recipient(s), please notify the sender at the telephone number above and shred the information. Thank you.

6 441 588

UNITED STATES

OF

AMERICA

VETERANS ADMINISTRATION

DATE ISSUED
May 1, 1959

Certificate of Eligibility

This is to certify that

Stanley James Titus

NAME OF VETERAN:

SERVICE NO.

51 302 827

ENTITLEMENT

☐ WWII☒ PL350

BRANCH OF SERVICE

☒ ARMY☐ NAVY☐ AIR FORCE☐ MARINE CORPS☐ COAST GUARD

DATE OF BIRTH

11-17-34

IS ELIGIBLE FOR THE BENEFITS OF TITLE III OF THE SERVICEMEN'S READJUSTMENT ACT OF 1944, AS AMENDED, AND HAS AVAILABLE FOR THE GUARANTY OR INSURANCE OF LOANS THE AMOUNT OF ENTITLEMENT SHOWN ON THE REVERSE HEREOF AS NOT RESERVED.

ADMINISTRATOR OF VETERANS' AFFAIRS

Loan Guaranty Division

White River Junction, Vermont

DO NOT WRITE ON THIS SIDE (For Veterans Administration Use ONLY)											
LOAN NUMBER	DATE	INITIALS OF VA AGENT	ENTITLEMENT				NOT RESERVED (Available)				
			USED		NON-RESERVED		REAL ESTATE		NON-REAL ESTATE	CONFIRMED & VERIFIED (Date & Init.)	
			REAL ESTATE 501 (47304)	OTHER	REAL ESTATE 501 (47304)	OTHER					
1.			NONE	NONE	NONE	7500.	4000.	2000.	T.M.C.	5-1-59	
2. LH G 15978 VT	6-4-59	T.M.C.	7500	None	None	None	None	None	T.M.C.	6-22-59	
3.											
4.											
5.											
6.											
7.											
ENTITLEMENT NOT RESERVED IS SUBJECT TO REDUCTION IF VA INCURS ACTUAL LIABILITY OR LOSS ON THE LOAN(S). IF ANY, LISTED BELOW, OBTAINED BY THE VETERAN WITH THE ASSISTANCE OF LOAN BENE. FITS DERIVED FROM MILITARY SERVICE IN WORLD WAR II.											
OUTSTANDING LOAN NO.(S)			DATE	INITIALS OF VA AGENT	REDUCED		ITEM	DATE	INITIALS OF VA AGENT		
L -											
L -											
L -											

STOWE CEMETERY COMMISSION
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Fax (802)253-6143

WORK ORDER PERMIT

Original Deed Holder's Name/Burial Rights Holder's (please print)

Anita Titus

Cemetery Name River Bank Section 29 Lot No. 13

Commission approved Corner Markers are required for all lots or groups of lots prior to the placement of any memorials. If needed, they are to be ordered through the Town, and will be set in place by the Town at the direction of the Superintendent of Cemeteries.

Corner Markers are in place _____ Corner Markers are needed Included with previous order

REQUEST TO INSTALL

☒ **FOUNDATION** ~ Foundations can be installed only by a contractor with a valid foundation contract with the Town of Stowe. If the installer is other than the undersigned dealer, a separate work order/permit is required for the foundation.

☒ **MEMORIAL** ~ A to-scale sketch or blueprint is required. It must have dimensions and show the front and back views if different or inscribed. Include any inscriptions or designs, the memorial material, color and finish. Please indicate the exact location on the lot or group of lots.

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_____ **INSCRIPTIONS** ~ Sketch and information attached. (Requests for date and name can be approved by the Town Clerk and/or staff during regular business hours)

_____ **CLEANING** ~ Please state the composition of the memorial to be cleaned, and the method and agents to be used to clean.

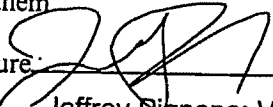
☒ **GUARANTEES** for Memorials and/Markers & Foundations

The undersigned memorial purchaser/Burial Rights Holder has received a copy of the memorial guarantee from the Memorial Dealer for quality of material and manufacture.

The undersigned Burial Rights Holder/foundation purchaser has received a copy of foundation contractor's guarantee of workmanship. *Please Note: All foundation contractors must have a valid Certificate of Insurance to work in Stowe Cemeteries.

ADDITIONAL REQUESTS Explain request (unveilings, etc.) and attach to Work Order Permit. Such requests must be approved and scheduled.

Work Order Permit Application must be received by the 1st of the month prior to the Commission meeting. All outside workers must have a Certificate of Insurance on file with the Town. I request that the work order submitted be approved. I have read the Rules and Regulations of Stowe Cemeteries, dated September 2018, and I agree to abide by them.

Memorial Dealer signature:  Date 9.13.2022

Memorial Dealer (print name) Jeffrey Pignona; Vermont Monuments Phone 802-393-9388

Mailing address 848 Sheldon Road Saint Albans, VT 05478

BURIAL RIGHTS HOLDER/MEMORIAL PURCHASER AUTHORIZATION

I have read the foregoing order and agreement. You are hereby authorized to schedule said Memorial Dealer / Foundation Contractor, to execute the above work in accordance with this form and attached information. I understand that any work is subject to the Rules and Regulations of Stowe Cemeteries and that no work will be done until both the memorial and foundation are approved.

Holder/Purchased Signature: Anita Titus Date Sep 13, 2022
Anita Titus (Sep 13, 2022 17:05 EDT)

Holder/Purchaser (print name) Anita Titus Phone 802-662-2364

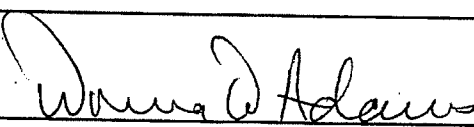
Mailing Address 18 Carmichael Street Apt 302, Essex Jct, VT

Holder/Purchaser relationship to original Rights Holder: _____

Mailing Address _____

STOWE CEMETERIES AUTHORIZATION

Conditions or specifications: _____

Authorized Signature:  Date 9/20/22

► ALL work must be scheduled with Bruce Godin, Superintendent of Cemeteries.
Phone # 802-793-6811

Installer: Vermont Monuments Phone: 802-393-9388

Maximum Size of Memorials, Stowe Cemeteries with lot size 4' x 12'

	Max Width 60 % of Lot	Max Face 20 % of Lot Including Base	Max Height Including Base
1 Lot	2.4 ft.	9.6 sq. ft	4 ft.
2 Lots	4.8 ft.	19.2 sq. ft	4 ft.
3 Lots	7.2 ft.	28.8 sq. ft.	4 ft.
4 Lots	9.6 ft.	38.4 sq. ft.	4 ft.

Form as revised and approved by Stowe Cemetery Commission

Revised April 2021

Stowe; Titus

Final Audit Report

2022-09-13

Created:	2022-09-13
By:	Jeffrey Pignona (jp3.vermontmonuments@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAOuhC0jIKzPCZk7QH3ltcJLH_EW3HbCZo

"Stowe; Titus" History

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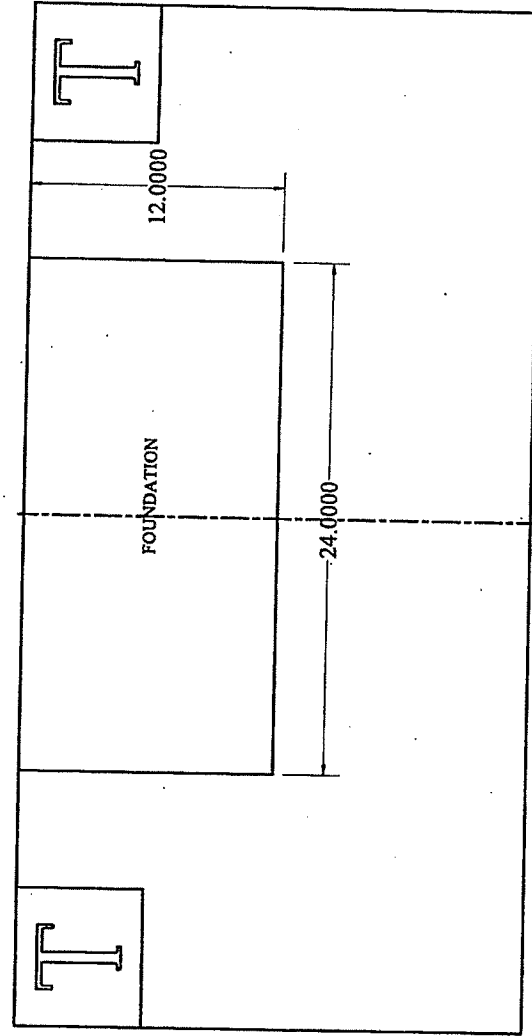
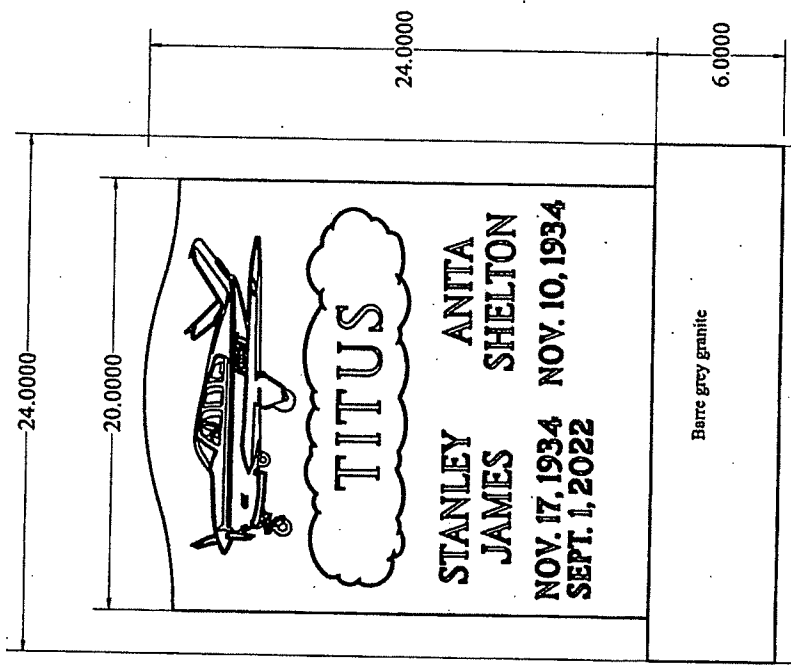
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2022-09-13 - 7:24:44 PM GMT

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2022-09-13 - 8:58:13 PM GMT- IP address: 74.125.210.153

 Signer satgb1934@gmail.com entered name at signing as Anita Titus
2022-09-13 - 9:05:57 PM GMT- IP address: 96.70.217.169

 Document e-signed by Anita Titus (satgb1934@gmail.com)
Signature Date: 2022-09-13 - 9:05:59 PM GMT - Time Source: server- IP address: 96.70.217.169

 Agreement completed.
2022-09-13 - 9:05:59 PM GMT



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WORK ORDER PERMIT

Original Deed Holder's Name/Burial Rights Holder's (please print)

Herbert O'Brien

Cemetery Name Riverbank Section 24 Lot No. 33

Commission approved Corner Markers are required for all lots or groups of lots prior to the placement of any memorials. If needed, they are to be ordered through the Town, and will be set in place by the Town at the direction of the Superintendent of Cemeteries.

Corner Markers are in place ☒ Corner Markers are needed ☐

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Memorial Dealer signature Chris Curtis Date 6/27/23
Memorial Dealer (print name) Chris Curtis Phone 802-498-3566
Mailing address 657 Ruby Raymond Rd, Waterbury Ctr. VT
05677

BURIAL RIGHTS HOLDER/MEMORIAL PURCHASER AUTHORIZATION

I have read the foregoing order and agreement. You are hereby authorized to schedule said Memorial Dealer / Foundation Contractor, to execute the above work in accordance with this form and attached information. I understand that any work is subject to the Rules and Regulations of Stowe Cemeteries and that no work will be done until both the memorial and foundation are approved.

Holder/Purchased Signature Agathe O'Brien Date 6-28-23
Holder/Purchaser (print name) Agathe O'Brien Phone _____
Mailing Address 903 Edson Hill Rd, Stowe, VT 05672
Holder/Purchaser relationship to original Rights Holder: Wife
Mailing Address _____

STOWE CEMETERIES AUTHORIZATION

Conditions or specifications: _____

Authorized Signature: _____ Date: _____

Riverbank Cemetery

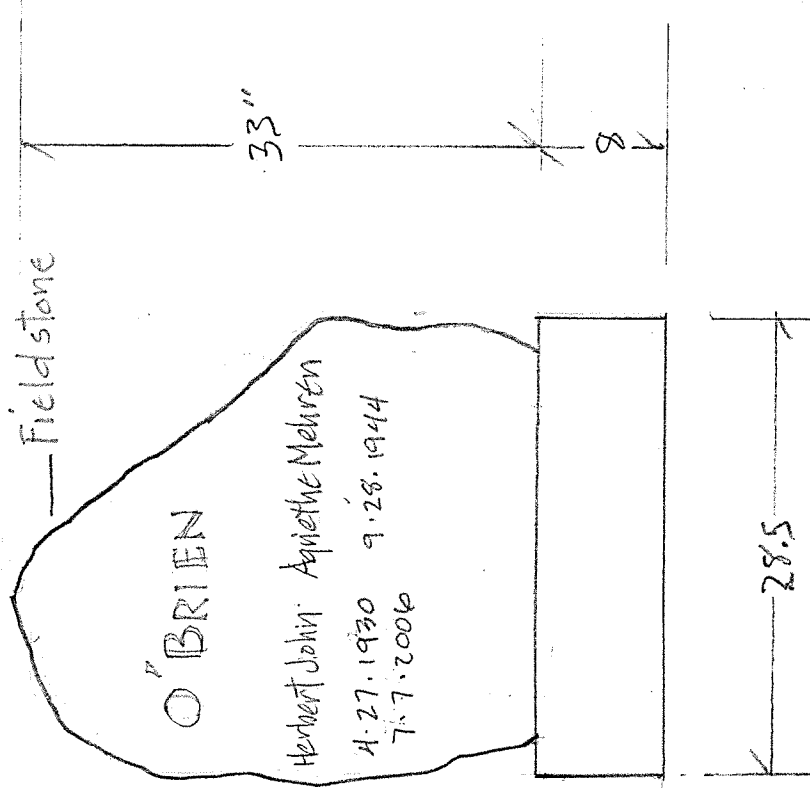
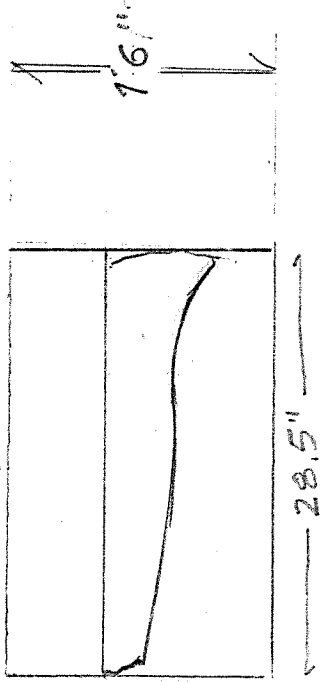
Herbert O'Brien

Materials: Natural Fieldstone
with Berre Gray Granite Base

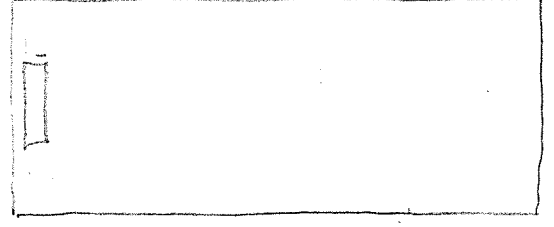
Dimensions: 28.5" W x 41" H x 18" D

Sec 24 Lot 33

Bird's Eye View



side view



lot placement

33 h
28.5 w

RIVER BANK CEMETERY

O'BRIEN, Herbert J. & Agnethe M.

PLOT: 33	SECTION: 24	CARE
 Lot# Mortiti # 32 Kroudenier	Ti(A) Lot 33 skinner Lot # 24	1 Herbert J O'Brien July 2006(A)
		2
		3
		4
		5
		6
		7
		8

SIZE LOT 4' X 12'

RECORDED: Book A Page 68



Old Sterling Cemetery

James Burdett Burdett
John A. Smith C. Burdett
John A. Smith C. Burdett
Richardson E. Burdett
Adeline A. Thorne
J. W. A. P. P. George
Allen P. P. George
L. O. O. George
V. O. O. George
Armenia B. B. B. B.
Florence B. B. B. B.
C. B. B. B. B. B. B.
Charlotte M. B. B. B. B.
William C. B. B. B. B.
William T. B. B. B. B.
Muriel S. B. B. B. B.

Daughters of Wm. A. C. M. B. B. B.
Sons of C. B. A. S. F. M. B. B. B.

Several were added to the above.