

Stowe Cemetery Commission Meeting
Tuesday, May 20, 2025

A meeting of the Stowe Cemetery Commission will be held Tuesday, May 20, 2025 at 9:00 am via a hybrid/Zoom meeting.

Join meeting: <https://stowevt.zoom.us/j/84053306883>

Dial by your location +1 646 876 9923 US (New York)
Meeting ID: 840 5330 6883

9:00 am Superintendent's Report

Minutes, correspondence, work orders

Treasurer's report

Discuss ideas for landscaping the Memorial Garden area

Any new or old business brought before the Commission

Stowe Cemetery Commission Meeting

Tuesday, April 15, 2025

Approved: ____

A meeting of the Stowe Cemetery Commission was held on Tuesday, April 15, 2025 via Zoom hybrid starting at 8:30 am. Members present: Judy Smith, Nancy La Vanway, Gail Kaiser, Christine Kaiser, Janet Godin Absent: Claire "Skeeter" Austin

Minutes

Minutes of March 18, 2025 were approved with minor changes on a motion by Gail, seconded by Janet.

Treasurer's Report

Donna reported that there were no changes to the financials. She did note that Skeeter is working with Edward Jones and town staff to straighten out why a scholarship fund account was inadvertently added to the Cemetery account. Skeeter will have further details at the next meeting.

Work Orders

Joyce Marchard, Memorial Garden, lot 70 – On a motion by Judy, seconded by Christine, the work order was approved with the condition that the marker be delivered to David for installation.

Nina & Ira Berlin, sec 28, lot 12 & 13 – On a motion by Janet, seconded by Christine the work order was approved for installation and foundation only and no approval for cleaning.

Harold Magoon, sec 12A, lot 36 – On a motion by Nancy, seconded by Christine, the work order as approved with the condition that a letter from Donna be sent with the work order outlining the specific recommendations for burial due to the size and limitations on the lot.

Hismarian Fitzgerald, sec 19, lot 5 – On a motion by Nancy, seconded by Janet, the work order was approved with authorization for Donna to sign it pending receipt of exact lot size dimensions.

Marquis Cobb, sec 5, lot 8 – This work order was tabled for further information required such as dimensions and valid contact person.

Request for horse/wagon burial – After discussion, on a motion by Judy, seconded by Christine, the request for the horse/wagon burial was approved as discussed with David and Donna. Donna will draft a letter including conditions that the two horses and wagon were to be used on the road and not in the grass areas and that the family would be responsible for horse droppings and any other permitting required.

Other Business – Commission members are to visit the Memorial Garden individually prior to the next meeting to obtain landscape design ideas.

On a motion by Janet, seconded by Nancy, the Commission voted to change their meeting time from 8:30 am to 9 am beginning at the May 20 meeting.

There being no further business to conduct, Donna adjourned the meeting.

The next meeting will be held on Tuesday, May 20, 2025. Minutes respectfully submitted by Susan Moeck.

Lindsay N. Turiello

From: Donna Adams <donna.john.adams@gmail.com>
Sent: Wednesday, May 7, 2025 3:50 PM
To: Vermont Monuments
Subject: Clean up in West Branch

Dear Jeff,

David Danforth, Cemetery Superintendent has notified the Cemetery Commision that you left large pieces of a broken monument at West Branch Cemetery in the Fall last year. He asked you to clean them up, but it appears you only moved them to the side of the cemetery close to the gate and porta-potty. It has always been the responsibility of contractors to clean up the work site and dispose of debris unless other arrangements have been made with the town. These big blocks are unsightly and need to be moved immediately.

Thank you for your timely response.

Donna Adams, Chair, Stowe Cemetery Commission

STOWE CEMETERY COMMISSION

P.O. BOX 730, STOWE, VT 05672

Phone (802) 253-6133

Email: cemetery@stowevt.gov

Fax (802)253-6137

WORK ORDER PERMIT

Original Burial Rights (DEED) Holder (PRINT) Thomas + Hope Lancaster

Cemetery Name Riverbank Section _____ Lot No. _____

Commission approved Corner Markers are required for all lots or groups of lots prior to the placement of any memorials and must be ordered and installed by the Town of Stowe.

Corner Markers are in place? YES or NO

Corner Markers are needed? YES or NO

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REQUEST FOR INSCRIPTION: Date/name can be approved by staff during regular business hours. Any other request must be approved by the Cemetery Commission. Include information in the space below.

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REQUEST FOR CLEANING:

Composition of the memorial Granite Cleaning methos/agents Barre Crystals

Maximum Size of Memorials, Stowe Cemeteries with lot size 4' x 12'

	Max Width 60 % of Lot	Max Face 20 % of Lot Including Base	Max Height Including Base
1 Lot	2.4 ft.	9.6 sq. ft	4 ft.
2 Lots	4.8 ft.	19.2 sq. ft	4 ft.
3 Lots	7.2 ft.	28.8 sq. ft.	4 ft.
4 Lots	9.6 ft.	38.4 sq. ft.	4 ft.

REQUEST TO INSTALL: Refer to Memorial and Foundation Specifications pages of the Stowe Cemeteries Rules and Regulations, May 2022 for allowed sizes and locations.

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FOUNDATION: Foundations can be installed only by a contractor with a valid foundation contract with the Town of Stowe. If the installer is other than the undersigned dealer, a separate work order/permit is required for the foundation.

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MEMORIAL or FLUSH MARKER: Flush markers are installed by the Town of Stowe after delivery to the Superintendent of Cemeteries.

Include a sketch with the following:

- 1) Dimensions
- 2) Front and back views
- 3) Material and Finish (please note – colorized designs are not permitted)
- 4) Location on lot or group of lots in the space below **or attach separately.**

Work Order Permit Application must be received 14 days prior to monthly meetings of the Commission. Late or incomplete submission will be tabled.

I have read and will abide by the Rules and Regulations of Stowe Cemeteries, dated May 2022.

Memorial Dealer signature Brian Chelley Date 4/24/25

Memorial Dealer (print name) Cleggs Memorials Phone 888-3400

Mailing address Po Box 830 Morrisville, VT 05661

Email Address CleggsMorrisville@yahoo.com Fax _____

All work must be scheduled with the Superintendent of Cemeteries by phone, text or email and a copy of this form must be in the possession of the contactor or subcontractor doing the work.
Phone (802) 730-6144 or ddanforth@stowevt.gov.

BURIAL RIGHTS HOLDER/MEMORIAL PURCHASER AUTHORIZATION

I hereby authorized the above Memorial Dealer / Foundation Contractor, to execute the above work in accordance with the Rules and Regulations of Stowe Cemeteries. No work will be done until all information is complete and approved.

Holder/Purchaser Signature Susan Collins Date 4/24/25

Holder/Purchaser (print name) Susan Collins Phone 802-868-7975

Mailing Address 23 Broadway St. Swanton, VT 05488

Email Address pgm_vt@yahoo.com Fax _____

Holder/Purchaser relationship to original Rights Holder: Daughter

FOR OFFICE USE ONLY:

Conditions: _____

Authorized Signature: _____ Date _____