

Stowe Cemetery Commission Meeting
Tuesday, March 18, 2025

A meeting of the Stowe Cemetery Commission will be held Tuesday, March 18, 2025 at 8:30 am via a hybrid/Zoom meeting.

Join meeting: <https://us02web.zoom.us/j/88296115656>

Dial by your location +1 646 876 9923 US (New York)

Meeting ID: 882 9611 5656

8:30 am Superintendent's Report

Minutes, correspondence, work orders

Treasurer's Report

Review of Harry Shepard's report regarding bridge repair

Review Heritage Contracts

Discuss request for horse/wagon burial

Discuss site visit to Memorial Garden

Any new or old business brought before the Commission

Stowe Cemetery Commission Meeting

Tuesday, February 18, 2025

Approved: ___

A meeting of the Stowe Cemetery Commission was held on Tuesday, February 18, 2025 via Zoom hybrid starting at 8:30 am.

Members present: Donna Adams, Nancy Lavanway, Judy Smith, Gail Kaiser, Janet Godin, Christine Kaiser; Superintendent David Danforth; Absent: Claire "Skeeter" Austin

Discuss future beautification projects

Donna started the discussion regarding the possibility of building the Memorial Garden stone wall. David said the slope would have to be cut behind the stone wall area and suggested landscape additions of ground cover. He suggested other trees to be added also. David said they could consider natural stone, modified stone, concrete block wall and brick. He added there needs to be consideration for drainage and the foundation and a if desired a walkway. The most inexpensive project would include a block wall and Daved roughly estimated \$55,000-\$60,000 for the project.. Donna discussed using interest from the Cemetery Trust Fund to help fund the project which would be a one-time transfer. David said the Parks Department can assist with the project depending how much staff he has and time allowed. He suggested how the area can be prepared if a stone wall was not done at this time.

Christine made a motion to table the discussion until Spring, so that the Commission can look at the area and plan further, seconded by Janet. After further discussion, the motion carried. Judy opposed.

Donna said a site walk will be scheduled for early Spring so that the discussion can be continued.

Minutes

Minutes of January 21, 2025 were approved with changes on a motion by Christine, seconded by Janet.

Work Order

Barbara Allaire – Judy made a motion to approve the work order as presented, seconded by Nancy. Motion carried.

Treasurer's Report

After review of the Treasurer's Report, Donna added that Skeeter confirmed that the Edward Jones accounts are balanced. Janet made a motion to accept the Treasurer's Report, seconded by Christine. Motion carried.

Discuss Stone restoration for Spring 2025

Donna noted that at the last meeting it was approved to have Heritage enter a contract for restoration in the amount of \$7255 through June 30th. For the 2025-26 budget, she indicated that there is \$22,500 for stone restoration. There was further discussion regarding the flagging of damaged stones and the cleaning of stones in the historical areas.

Christine made a motion to allocate \$10,000 for Heritage to clean the stones at Scott's discretion in Section 1 to the historic section. Janet seconded the motion. Donna amended the motion in the amount of \$9,999, seconded by Judy. The amended motion was approved.

Other Business

There was a discussion about changing the time of the meetings. No action was taken.

Donna said she would bring the concerns of the zoom camera location to Will's attention.

There being no further business to conduct, Donna adjourned the meeting.

The next meeting will be held on Tuesday, March 18, 2025. Minutes respectfully submitted by Susan Moeck.

**STOWE CEMETERY COMMISSION
FINANCIAL REPORT**

FY '25, 8 months ended, February 28, 2025

		<u>FY 24-25</u>		<u>Remaining</u>
		<u>Budget</u>	<u>Actual</u>	<u>Balance</u>
Cemetery Income				
	Transfer from Cemetery Trust Funds	-	-	-
	Corner Posts	1,200.00	1,380.00	(180.00)
	Total Income	<u>1,200.00</u>	<u>1,380.00</u>	<u>(180.00)</u>
Cemetery Expenses				
	Corner Post Expense	1,200.00	1,280.00	(80.00)
	Memorial Day Flags	1,000.00	-	1,000.00
	Cemetery Software	-	-	-
	Stone Restoration	22,500.00	15,245.00	7,255.00
	Total Expenses	<u>24,700.00</u>	<u>16,525.00</u>	<u>8,175.00</u>
Cemetery Trust Fund Income & Expenses			15,145.00	8,355.00
	Burials		4,475.00	
	Sale of Lots		6,850.00	
	Labor		2,150.00	
	Remembrance Program			
	Sale of Books		-	
	DM Interest Income - MM/SAV		1,037.00	
	Gain on E/J Investment Accounts		28,250.00	
	Total Fund Income		<u>42,762.00</u>	
	Cemetery Expenditures			
	Interest Expense		(1.00)	
	Remembrance-W Branch Cemetery			
	Remembrance Benches		-	
	Transfer to Parks Budget			
	Transfer to General Fund		(220.00)	
	Total Fund Expenses		<u>(221.00)</u>	
	Net Increase in Fund		<u>42,983.00</u>	

Cemetery Funds

as of February 28, 2025

Union Bank	Money Market	13%	**	91,927.46
#2	Mutual Funds, CDs, Bonds	54%		377,522.11
#1	Equities, Growth Funds	33%		232,816.28
	Total: Edward Jones			<u>610,338.39</u>
	Total In Trust Fund			<u>702,265.85</u>

		\$ 19,162.44	8,510.00	BSA Contrib.
	Older Cemetery Signs	\$ (253.25)		
	WB Fence Project	\$ (4,100.00)		
	WB Granite Sign	<u>(6,276.00)</u>		
**Remembrance Program	Balance in Remem. Prgm	\$ 8,533.19		
**Parks & Grounds	Transfer to Parks & Grounds	\$ 8,500.00	by 06/2025	

Report form Public Works regarding repair of Cemetery Road Bridge/Secondary Access

Harry reports that a contract has been approved with construction starting this Spring for the bridge hopefully completed before May 1, 2025 but surely no later than end of May. This is not a complete rebuild of the bridge. Some components can be salvaged, some new abutments and higher elevation should protect the bridge from future damage. He is talking with Eric Adams regarding the access through his property and anticipates no problems on that front. Expected improvements to the access will be addressed with Highway and Parks to improve the road condition and he wants to use signs and public announcements that will allow visitors for their loved ones in Riverbank and for burials as needed. The Quiet Path will be approachable from Weeks Hill but the parking lot serving the path and dog park on Cemetery Road will be closed.

My opinion: It remains to be seen **IF** this access will be misused as a shortcut through the cemetery to the Quiet Path, or **IF** we will need to address that through signs and perhaps legal enforcement.

When I asked about pursuing a more permanent secondary access through the Mayo section connected to Riverbank, as suggested by Janet and Bruce, he suggested that the commission should initiate some input with the Planning Commission and Conservation Commission because they will be working on updates to the Mayo Farm Master Plan by 2028. I believe Sarah mentioned that when we spoke with her about the updates to the Town Plan, so I'd like to take this matter up with her for help with directing our comments.

Heritage Memorials, Inc.

515 Union Street
Newport, VT 05855

Cemetery Repair Contract

Date	Contract #
1/27/2025	6692

Name / Address
Stowe Cemetery Commission c/o Donna Adams P.O. Box 730 Stowe, VT 05672

Judy Smith

Customer Info.		Job	Terms
		Riverbank	Due upon completi...
Cemetery	Location/ Directions	Family Name/ Material/ Work Ordered	Amount
Stowe, Riverbank		Labor, materials and equipment to fix stones in need of repair *NOTE: Left over materials will be dumped at a designated area in Riverbank Cemetery, per David Danforth, Superintendent. **TERMS: Work to be done prior to June 30, 2025. Contract will be invoiced after work is completed. ***A list/ photos of stones repaired will be sent with Invoice.	7,255.00

I hereby agree to pay the Total due upon COMPLETION of work. HERITAGE MEMORIALS, INC., agrees to complete the work in a timely manner, unless unforeseen causes prevent, and then, as soon thereafter as practicable.

Subtotal	\$7,255.00
Sales Tax (6.0%)	\$0.00
Total	\$7,255.00

Signature of Purchaser *David Danforth*

Date 3-2-2025

Phone #	Fax #	E-mail	Web Site
802-334-2314	802-334-4635	heritagememsvt@gmail.com	www.heritagememorialsvt.com

Heritage Memorials, Inc.

515 Union Street
Newport, VT 05855

Cemetery Cleaning Contract

Date	Contract #
3/4/2025	6713

Name / Address
Stowe Cemetery Commission c/o Donna Adams P.O. Box 730 Stowe, VT 05672

Judy Smith

Customer Info.		Job	Terms
		AFTER July 1, 2025	Due upon completi...
Cemetery	Location/ Directions	Family Name/ Material/ Work Ordered	Amount
Stowe, Riverbank	Section 1; historic sections	Materials, labor and equipment for cleaning monuments TERMS: Work to be done between July 1, 2025 and Oct. 1, 2025 *Contact Donna Adams on this 802-585-6605 **Cleaning will be billed when work is completed.	9,990.00

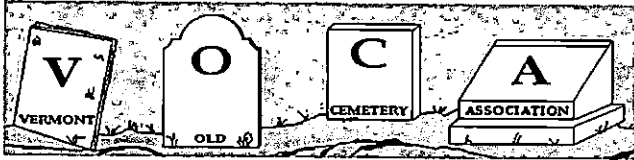
I hereby agree to pay the total due upon completion of work. HERITAGE MEMORIALS, INC., agrees to complete the work in a timely manner, unless unforeseen causes prevent, and then, as soon thereafter as practicable.

Subtotal	\$9,990.00
Sales Tax (6.0%)	\$0.00
Total	\$9,990.00

Signature of Purchaser *Donna Adams*

Date 3-10-2025

Phone #	Fax #	E-mail	Web Site
802-334-2314	802-334-4635	heritagememsvt@gmail.com	www.heritagememorialsvt.com



Non-Profit Org
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Permit #4
Brattleboro, VT 05301
POST 512D

Vermont Old Cemetery Association
c/o Jane Fletcher
535 Sunset Lake Road
Brattleboro, VT 05301

Return Service Requested



2/391

Your membership expires on: 1/1/2024

Town of Stowe

PO Box 730

Stowe VT 05672-0730

Please check your mailing label for your VOCA membership expiration date

Please review the address label on this newsletter for the expiration date of your VOCA membership.

Circle One: Renewal New Member Change of Address Other _____

Name (Please Print):		
Address:		
Town/City:	State:	Zip:
Email:		
Phone:	Mobile:	
If a new member, how did you hear about VOCA?		

Dues: 1 year = \$20.00 5 years = \$82.00 Lifetime = \$300.00 for individual members only

Note: For a new member joining in Oct., Nov., or Dec., first-year dues will be applied through to the end of the next year

Here is my donation to the Leon Dean Permanent Fund in the amount of \$ _____

Make check payable to VOCA and Mail to
Jane Fletcher
535 Sunset Lake Road
Brattleboro, VT 05301