

Stowe Cemetery Commission Meeting

Tuesday, January 20, 2026

Approved:

A meeting of the Stowe Cemetery Commission was held on Tuesday, January 20, 2026 via Zoom hybrid starting at 9 am . Members present: Donna Adams, Claire “Skeeter” Austin, Judy Smith, Gail Kaiser, Nancy LaVanway, Janet Godin, Susan Moeck Absent: Christine Kaiser

Also Present: Matt Frazee, Parks & Rec Director; David Danforth, Parks Superintendent

Minutes, Correspondence, Work Orders

On a motion by Judy Smith and seconded by Nancy LaVanway, the Minutes of 12/16/25 were approved with a minor change.

Discussion with Matt Frazee and David Danforth, Parks/Recreation

Memorial Wall progress: Donna provided updated information received and discussed by the Commission regarding changes to the Memorial Garden Wall including granite appearance, stairway location and drainage. Matt said he would contact John Flint to obtain a schematic and estimate which, after further review and discussion by the Commission, would be presented for next October’s budget review. Donna said the Commission would follow up at the next meeting on February 17.

Computer Software: Matt indicated that the project is moving forward and the data was still be uploaded.

Superintendent’s Report

David stated that he is obtaining quotes for the removal of trees at Riverbank, repair of the vault doors and stump grinding. He also plans to remove timbers from the parking area and then grade the location. David indicated that the Cemetery Road bridge would not be complete until the end of May. During discussion regarding access, Commission members emphasized that it was important that completion was done by Memorial Day.

Treasurer’s Report

The Treasurer’s Report was accepted on a motion by Janet Godin, seconded by Gail Kaiser.

Other Business:

Cemetery Annual Report - Donna will submit the report with changes suggested.

Webinar - Skeeter, Judy and Donna have signed up for the Documenting Historic Cemeteries webinar.

There being no further business to conduct, Donna adjourned the meeting at 10 am. Next meeting will be held on Tuesday, February 17, 2026. Minutes respectfully submitted by Susan Moeck.