

Stowe Cemetery Commission  
Tuesday, August 20, 2024  
Approved \_\_\_\_\_

A meeting of the Stowe Cemetery Commission was held Tuesday, August 20, 2024 at 8:30 am via a hybrid/Zoom.

Members present: Donna Adams, Claire "Skeeter" Austin, Gail Kaiser, Nancy LaVanway, Judy Smith, Christine Kaiser (alternate), Janet Godin

Others present: Kenny Hamblet, Elizabeth Teffner, Alison Kaiser, Peter Austin

#### Minutes

Minutes of July 16, 2024 were approved with minor changes on a motion by Nancy, seconded by Janet.

Donna recognized Kenny Hamblet who was in attendance. Mr. Hamblet had questions regarding the process to repair headstones that had been tipped over. Donna explained that the contractor is aware of this stone and a list of others. She said that this and other repairs will be taken care of in the near future. There was also discussion regarding what contact information is on file with the Town. Donna explained in some cases there may be second and third generation contact information but there is no formal data base. Mr. Hamblet also asked about Veterans Markers and the process of adding one of his family members. Donna said the American Legion will be made aware of this for next season and asked Mr. Hamblet to leave all of his current contact information with the Town Clerk's Office. Mr. Hamblet thanked the Commission for their time.

#### Work Orders

Frank and Hattie Touchette – Sec 11 Lot 71/2 – request for cleaning – after a general discussion of how work orders should be processed, the WO was approved with a condition for Donna to check on the corner markers. Motion made by Nancy, seconded by Janet.

Fred Tatro – Sec 9 Lot 14 – flush marker request – on a motion by Nancy, seconded by Janet, the WO was approved with installation to be done by the Parks Department.

#### Request for secondary access to Riverbank

The Commission discussed the draft memo to the Selectboard requesting they once again take up review of a secondary access to Riverbank. Since the recent flooding, the bridge is closed and the Town has once again had to rely on permission for temporary access to Riverbank. There was consensus of the Commission to move forward with the memo to the Selectboard and also

request support from the Parks and Recreation Department as well. Donna will follow up with PW Director Harry Shepard regarding the status of the bridge and other issues related to access.

#### Treasurer's Report

Skeeter reported that she received the FY 25 budget. There was a small amount of income and approximately one third of stone restoration budget remaining. She said the trust funds had a teeny bit of increase.

On a motion by Nancy, seconded by Gail, the Treasurer's Report was approved.

#### Remembrance Program

Skeeter said the Committee is in need of a third member and asked if Betty Teffner was interested. Betty agreed and a request will be send to the Selectboard.

#### Restoration Criteria

The Commission reviewed the form to track restorations by project. Donna said the only contractor she would be willing to use the process is with Heritage. There will be further review of this item in the spring.

Other Business – Donna explained and apologized to the family that a major error had occurred in the burial of Sam Kaiser. Alison Kaiser reviewed the details of the serious errors in the handling of Mr. Kaiser's burial. It was determined that the Commission needed to meet with Charles Safford, Town Clerk's Office and Parks Department at the next Cemetery Commission meeting in September to discuss how the burial process and procedures need to be followed or corrected so that this event does not occur in the future.

Donna and the Commission members apologized to Gail and Alison Kaiser.

Donna adjourned the meeting at 10:25 am.

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