



**WATER and/or SEWER ALLOCATION APPLICATION**  
**Town of Stowe Public Works Department**  
PO Box 730  
Stowe VT 05672  
802-253-8770  
publicworks@stowevt.gov

Allocation Request:

- Sewer Only (Allocation Application Fee = \$100)
- Water Only (Allocation Application Fee = \$100)
- Water and Sewer (Application Fee = \$200)
- Water and/or Sewer Reallocation with No Net Change (No Application Fee)

**PROPERTY OWNER INFORMATION**

Property Owner:

Mailing Address:

Phone Number:

Email Address:

**CO-APPLICANT INFORMATION** (lessee, purchaser under contact, etc., if applicable)

Name & Company:

Mailing Address:

Phone Number:

Email Address:

**AGENT INFORMATION** (primary point of contact, if applicable)

Name & Company:

Mailing Address:

Phone Number:

Email Address:

**PARCEL INFORMATION**

Physical Address:

Business Name (if any):

Tax Map #:

Previous WW Permit(s):

**Briefly describe the project or request below:**

**Notes for all Allocation Applications:**

All applications must be signed by the property owner. Additional permits may be required from the State of Vermont and/or the Town of Stowe. Application fee is non-refundable and required upon submittal of an application, make checks payable to "Town of Stowe", if paying online: email receipt; dropped off or mailed application and/or fees: indicate for Public Works.

Property Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print: \_\_\_\_\_ If property owner is business, a person listed with VT SoS must sign

**Additional application information is required on reverse side: →**

### ALLOCATION INFORMATION

Allocations shall be based on Flow Rating calculated using the Unit Flow Rates contained in the Town of Stowe Water & Sewer Rate Schedule, multiplied by the number of units and the uses, multiplied by allocation factors of 0.8 for sewer and 0.9 for water. Existing allocations shall be those previously allocated and paid or for parcels connected prior to allocations, calculated as noted above for the number of units and existing uses. Current allocation rates are \$25/GPD for sewer and \$15/GPD for water. Allocations are for the entire parcel. Complete the ratings below for the complete parcel. Indicate for each use whether the flow is existing or proposed, include existing and new flows in proposed columns.

Existing (# of Units)	Proposed (# of Units)	Common Uses	Flow Rating GPD/Unit	Existing Flow Rating	Proposed Flow Rating
		Residential Bedrooms	150 GPD/Bedroom		
		Restaurant (2 meals/day)	30 GPD/Seat		
		Restaurant (3 meals/day)	45 GPD/Seat		
		Retail (Small Dry Goods)	100 GPD/Store		
		Retail (Large Dry Goods, >2000 sq. ft floor area)	5 GPD/100 sq. ft. floor area		
		Office	15 GPD/Employee (1 employee /300 gross sq. ft. floor area)		
		Assembly areas; conference space, theater or similar space	5 GPD/Person (Based upon max. permitted capacity)		
		Lodging Facilities	50 GPD/Sleeping Space		
<b>Total Flow Rating:</b>					
<b>New or Change in Flow Rating:</b>					
<b>New or Change in Water Allocation in GPD (90% of Flow Rating)</b>					
<b>New or Change in Sewer Allocation in GPD (80% of Flow Rating)</b>					
<b>Water Allocation Fee (\$15/GPD)</b>					
<b>Sewer Allocation Fee (\$25/GPD)</b>					

- Application Process:**
1. After staff approval, the allocation request is forwarded to the Water & Sewer Commissions for preliminary approval. For new connections, a Capacity to Serve Letter will be issued once preliminary approval is granted, any conditions of preliminary approval are satisfied, and a 10% down payment is received. For existing connections, a Capacity to Serve Letter will be issued once all allocation fees established by the Water & Sewer Commission are paid in full.
  2. Final Approval and Connection Permit must occur within three years of preliminary approval, will be made when:
    - All allocation and connection fees established by the Water & Sewer Commissions are paid in full;
    - Final plans and specifications for the connection are approved by the Public Works Director.
  3. Project construction must commence within one year of issuance of final approval and connection permit and be completed with three years. The Water & Sewer Commissions may grant extensions for good cause. Unused allocations revert to the Town's unallocated reserves.
  4. For existing customers, monthly access fees may increase on Final Allocation Approval.