

# **TOWN OF STOWE, VERMONT**

## **JOB DESCRIPTION**

**JOB TITLE:** Highway Light Equipment Operator  
**PAY GRADE:** 7 of IBEW Agreement  
**FLSA Designation:** Non-Exempt  
**SUPERVISOR:** Highway Superintendent & Foreman

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### **PURPOSE OF JOB**

The purpose of this job is to perform physical labor in the maintenance, repair, and construction of Town roads, bridges, sidewalks, storm drains, and facilities. Operates trucks plus light equipment in the performance of maintenance and construction activities.

### **ESSENTIAL FUNCTIONS**

**The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the job if the work is similar, related, or a logical assignment for this job. Other duties may be required and assigned.**

Drives truck with wing to plow snow, as well as sand and salt roads during winter storms and emergencies.

Hauls gravel and other supplies and materials as directed.

Operates street sweeping equipment, skid steer, loader, and backhoe.

Mows roadside and other grounds with tractor and mower.

Checks, maintains and replaces culverts as directed.

Maintains and replaces street signs.

Maintains, inspects, repairs, and cleans vehicles and equipment.

Maintains work area and restrooms as well as highway garage/shop.

Operates various motorized and non-motorized hand tools and returns to proper storage area.

Operates chainsaw, woodchipper, and other tools to cut brush and trees.

Provides traffic control during construction and maintenance work.

Operates hand-held radios and returns to proper storage and charging area.

Operates equipment and tools in a safe manner and wears appropriate personal protective equipment (PPE); knows and follows safety procedures and precautions at all times.

## **Town of Stowe, Vermont – Highway Light Equipment Operator**

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Is periodically on call to respond to emergencies.

Interacts with the public in a positive manner that inspires confidence in the town.

Promotes a safe and respectful work culture through positive role modeling and strong communication skills; immediately puts a stop to any speech or behaviors which are discriminatory or otherwise conveys disrespect to others.

Performs other related duties as required.

### **MINIMUM QUALIFICATIONS**

A high school diploma or equivalent and one years' experience in construction or highway maintenance.

Experience can be substituted for educational requirement. Must possess a valid Vermont driver's license. And a commercial driver's license (CDL) with a grade A and part B classification, or able to get within six months of the date of hire. Must maintain valid USDOT Federal Motor Carrier Safety Administration Medical Examiner's Certificate and furnish copy to the Town.

### **PERFORMANCE APTITUDES**

**Human Interaction:** Requires the ability to function in a team environment interacting with other employees and the general public.

**Equipment, Machinery, Tools, and Materials Utilization:** Requires the ability to operate, maneuver and/or control the actions of equipment, machinery, tools, and/or materials used in performing essential functions.

**Verbal Aptitude:** Requires the ability to communicate.

**Mathematical Aptitude:** Requires the ability to perform addition, subtraction, multiplication and division.

**Functional Reasoning:** Requires the ability to exercise independent judgment to apply facts and principles for

**Situational Reasoning:** Requires the ability to exercise judgment.

### **ADA COMPLIANCE**

**Physical Ability:** Tasks require the regular and, at times, sustained performance of moderately physically demanding work, typically involving some combination of climbing and balancing, stooping, kneeling and crouching, and that may involve the lifting, carrying, pushing, and/or pulling of moderately heavy objects and materials (20-50 pounds).

Tasks may involve extended periods of time in a vehicle or working with vibrating equipment.

**Sensory Requirements:** Some tasks require the ability to perceive and discriminate visual cues or signals. Some tasks require the ability to communicate orally.

**Environmental Factors:** Performance of essential functions may require exposure to adverse environmental conditions, such as humidity, temperature extremes, noise or traffic hazards. Most work is performed in the field out of doors, at times during inclement weather and over rough and varied terrain. Some work required to be performed at night or in the early morning.

**EMPLOYEE ACKNOWLEDGEMENT**

I acknowledge that I have received a copy of this job description and understand the duties and expectations herein. This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

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Employee signature

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Date