



Development Application
Town of Stowe Planning & Zoning Department
PO Box 730
Stowe, VT 05672
Telephone: (802) 253-6141

Project # (To be assigned)
Date Received:

This form serves as an application for all requested zoning and subdivision reviews.

Property Owner Information

Property Owner	
Mailing Street Address City, State and Zip	
Telephone Number	Email

Applicant Information (Relationship to Owner)

- Owner (If so, skip to property information) Lessee Contractor
 Architect/Designer Agent for Owner Under purchase contract

All information and correspondence is sent to applicant/contact.

Applicant Name Company (if any)	
Mailing Street Address City, State and Zip	
Phone Number	Email

Property Information & Location


Physical Address	
Tax Map ID	
Existing Use	Proposed Use

Please briefly describe the proposed project, intended use, and/or development request below:

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For All Approvals:

The below signed hereby agrees that the proposed work shall be done in accordance with the application, plan, specifications, and other associated documentation and that the work shall conform to all applicable town ordinances and regulations. Signing as an "Agent for Owner" indicates that the person signing has the permission of the owner to act on the owner's behalf. Additional permits may be needed from the State of Vermont and/or the Town of Stowe for development.

Indicate if: <input type="checkbox"/> Property Owner OR <input type="checkbox"/> Agent for Owner	Signature:  Date: _____
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Additional application information is required on reverse side: →

Note: Local Zoning approval does not cover any required state approvals. Wastewater System and Potable Water Supply permits may be required for construction or modifications that change the wastewater flow. Other State permits may be required for certain uses. The applicant is advised to contact a DEC Permit Specialist to discuss the State permit requirements at 802-505-5367.

Construction Information

A site plan showing the proposed development is required if construction is involved.
The applicant is responsible for determining property lines and setbacks.

Please answer the questions below for all projects:

Will there be a new curb cut (driveway opening)?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Will over 1/2 acre of land be graded or disturbed?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Will the development create an additional 1/2 acre of impervious surface?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Will there be other changes resulting in increased sewer or water flows?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Will there be a new connection to the Stowe sewage system?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Will there be a new connection to the Stowe water system?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is any portion of the building rented out?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is an Act 250 permit or amendment required?	Yes <input type="checkbox"/> No <input type="checkbox"/>

Maximum Bldg. Height: ____ * Building Height is defined as the vertical distance measured from the average elevation of the proposed finished grade at the front or rear of the building to the highest point of the roof for flat and mansard roofs, and to the average height between eaves and ridge for other types of roofs. On sloping sites the height will be measured on the uphill side.

Please answer the questions below for all projects involving residential dwellings:

Existing Rooms:	# Bathrooms:	# Bedrooms:	# Kitchens:
New Rooms:	# Bathrooms:	# Bedrooms:	# Kitchens:

Please complete the fee calculation below for all applications:

Zoning Permit Fees - Single & Two-Family Dwellings (Permitted Uses)	Fee/Sq. Ft.	Fee Required
Enclosed building spaces per sq. ft (heated & unheated)	\$0.36	
Unenclosed building spaces per sq. ft (i.e., decks, open porches, etc.)	\$0.12	
Structures other than buildings (i.e., ponds, tennis courts, fences, etc.) - per structure	\$72.00	
Minimum application fee for Single & Two-Family Dwellings/Permitted Uses	\$72.00	
Fee:		\$
Zoning Permit Fees - Conditional Uses (Commercial & Multi-Family Uses)	Fee/Sq. Ft.	Fee Required
Enclosed building spaces per sq. ft (heated & unheated)	\$0.48	
Unenclosed building spaces per sq. ft (i.e., decks, open porches, etc.)	\$0.30	
Structures other than buildings (i.e., ponds, tennis courts, fences, etc.) - per structure	\$120	
Administrative amendment by Zoning Administrator	\$90.00	
Fee:		\$
Development Review & Public Hearing Fees	Fee/Sq. Ft.	Fee Required
Appeal of Action of Zoning Administrator	\$300.00	
Variance or Dimensional Waiver	\$300.00	
Conditional Use Review	\$300.00	
Ridgeline & Hillside Overlay District (RHOD) Review	\$300.00	
Design Review (Single-Family & Two-Family Dwelling)	\$72.00	
Design Review (All other uses except Single-Family & Two-Family Dwelling)	\$300.00	
Subdivision Review (includes PRD's & PUD's)		
Preliminary Layout Application (base fee)	\$300.00	
Preliminary Layout (fee per unit or lot if equal to and/or more than 5 lots/units)	\$330.00	
Final Plat Application (base fee)	\$300.00	
Final Plat Application (additional fee per unit or lot if preliminary layout was not required)	\$180.00	
Minimal Alteration reviewed by Zoning Administrator	\$120.00	
Other subdivision applications/amendments requiring DRB approval	\$300.00	
Fee:		\$
Signs	84.00	
Fee:		\$
Recording Fees /Stowe Land Records (set by state law)		

Additional Recording Fee for decision notice	\$15.00/page	\$
Additional Recording Fee for permit	\$15.00/page	\$
Additional Recording Fee for Mylar	\$25.00/sheet	\$
Total Application Fee Including Recording		\$

Payments should be made to the Town of Stowe. Payment can be made by cash, check, or with a credit card (Mastercard, Visa or Discover) or online. Go to www.townofstovevt.org/townclerk/ and [click the link for online payments](#). Please note there is a 3% convenience fee for credit card payments.

Incomplete applications will be returned. A complete application must include a site plan, elevation drawings, and floorplans. See application checklists for additional guidance.

OFFICE USE ONLY

Date Received _____

Zoning District _____

Overlay District _____

Approved Date _____

Effective Date _____

Expiration Date _____

Denied Date _____

Reason _____

Permit Fee	\$
Recording Fee	\$
TOTAL FEE	\$

Check #

Cash

Referred _____

Hearing Date _____

Comments/Conditions

Zoning Administrator

Date

For assistance, please contact the Planning & Zoning Department of 253-6141 or by email at PandZ@stovevt.gov

The Town of Stowe welcomes all persons, regardless of race, color, religion, national origin, sex, gender identity or expression, family status, age, or ability, and wants everyone to feel safe and welcome in our community. As a town, we formally condemn discrimination in all its forms, commit to fair and equal treatment of everyone in our community, and will strive to ensure all of our actions, policies, and operating procedures reflect this commitment. The Town of Stowe has and will continue to be a place where individuals can live freely and express their opinion.

DOUBLE-HUNG WINDOWS

Table of Double-Hung Window Sizes
Scale 1/8" = 12" – 1:96

Exterior J-Channel Dimension	21 1/4"	23 1/4"	27 1/4"	31 1/4"	35 1/4"	37 1/4"	39 1/4"	43 1/4"	47 1/4"
Window Dimension	19 3/4"	21 3/4"	25 3/4"	29 3/4"	33 3/4"	35 3/4"	37 3/4"	41 3/4"	45 3/4"
Minimum Rough Opening	20 1/4"	22 1/4"	26 1/4"	30 1/4"	34 1/4"	36 1/4"	38 1/4"	42 1/4"	46 1/4"
Unobstructed Glass (lower sash only)	13 9/16"	15 9/16"	19 9/16"	23 9/16"	27 9/16"	29 9/16"	31 9/16"	35 9/16"	39 9/16"

CUSTOM WIDTHS – 16" to 52"

CUSTOM HEIGHTS – 24" to 84"

38 1/4"	36 3/4"	37 1/4"	15 3/16"									
42 1/4"	40 3/4"	41 1/4"	17 3/16"									
50 1/4"	48 3/4"	49 1/4"	21 3/16"									
54 1/4"	52 3/4"	53 1/4"	23 3/16"									
58 1/4"	56 3/4"	57 1/4"	25 3/16"									
66 1/4"	64 3/4"	65 1/4"	29 3/16"									
70 1/4"	68 3/4"	69 1/4"	31 3/16"									
74 1/4"	72 3/4"	73 1/4"	33 3/16"									
78 1/4"	76 3/4"	77 1/4"	35 3/16"									

Cottage or reverse cottage sash ratio available. Check rail is offset 6" up (cottage) or 6" down (reverse cottage) from equal sash location.

Cottage (Reverse Oriel):
CUSTOM WIDTHS – 17 3/4" to 48"
CUSTOM HEIGHTS – 42" to 76 3/4"

Reverse Cottage (Oriel):
CUSTOM WIDTHS – 17 3/4" to 48"
CUSTOM HEIGHTS – 42" to 76 3/4"



- "Window Dimension" always refers to inside frame to frame dimension.
- "Minimum Rough Opening" dimensions may need to be increased to allow for use of building wraps, flashing, sill panning, brackets, fasteners or other items.
- ◊ Meet or exceed clear opening area of 5.7 sq.ft., clear opening width of 20" and clear opening height of 24".

Custom-size windows are available in 1/4" increments.

Double-hung window includes a nailing flange and J-channel.

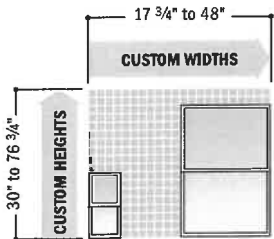
For construction site convenience, the upper and lower sash can be removed for drywall pass-through.





Grille pattern and number of lights varies with window size.

Custom Sizes & Specification Formulas

Available in 1/4" increments between minimum and maximum widths and heights shown. Some restrictions apply.

Double-Hung Windows



Clear Opening 	Width = window width - 3.5625" Height = (window height + 2) - 3.9375"	Minimum R.O. 	Width = window width + 1/2" Height = window height + 1/2"
Vent Opening 	Width = window width - 3.5625" Height = (window height + 2) - 3.9375"	Unobstr. Glass 	Width = window width - 6.1875" Height = (window height + 2) - 3.1875"

• **Clear Opening** formulas provide dimensions for determining area available for egress. **Vent Opening** formulas provide dimensions for determining area available for passage of air. **Minimum R.O.** (minimum rough opening) formulas provide minimum rough opening width and height dimensions. **Unobstr. Glass** (unobstructed glass) formulas provide dimensions for determining area available for passage of light.











