

Stowe Cemetery Commission Meeting
Tuesday, July 15, 2025

A meeting of the Stowe Cemetery Commission will be held Tuesday, July 15, 2025 at 9:00 am via a hybrid/Zoom meeting.

Join meeting: <https://stowevt.zoom.us/j/84053306883>

Dial by your location +1 646 876 9923 US (New York)
Meeting ID: 840 5330 6883

9:00 am Superintendent's Report

Minutes, correspondence, work orders

Treasurer's report

Discussion of cleaning in Riverbank

Discussion of options for Memorial Garden wall

Any new or old business brought before the Commission

Stowe Cemetery Commission Meeting

Tuesday, June 17, 2025

Approved: ____

A meeting of the Stowe Cemetery Commission was held on Tuesday, June 17, 2025 via Zoom hybrid starting at 9 am. Members present: Donna Adams, Judy Smith, Nancy LaVanway, Gail Kaiser, Christine Kaiser, Janet Godin, Claire "Skeeter" Austin

Minutes. Correspondence, Work Orders

Minutes of May 15, 2025 were approved with minor changes on a motion by Janet, seconded by Christine.

Work Orders

Joan Katz – on a motion by Janet, seconded by Gail, the Work Order was approved with conditions

Sam & Mary Harvey - on a motion by Judy, seconded by Gail, the Work Order was approved.

Ali Mahra – On a motion by Janet, seconded by Judy, the Work Order was approved as presented.

Santos Discussion

After Donna's review of the information provided, she indicated that the Commission needed to provide a decision on whether a burial of the cremated remains in an inverted urn would be allowed.

On a motion by Janet, seconded by Gail, the Commission approved the request for the Town to prepare the site and allow the family to place the cremated remains as requested.

There was no further discussion.

Election of Officers

Treasurer – Claire "Skeeter" Austin

Vice Chair – Judy Smith

Chair – Donna Adams

The slate of officers was approved unanimously on a motion by Janet, seconded by Gail.

Treasurer's Report

On a motion by Judy, seconded by Nancy, the Commission approved the Treasurer's Report as presented.

Memorial Garden

The Commission continued their discussion of ideas for the Memorial Garden and other items that they felt needed attention in the cemetery. Donna mentioned that David has a lack of staff which will make it difficult for him to schedule items to get accomplished.

As a result of the discussion, Donna will ask David about the following items:

- using push mowers instead of heavy mowers in the Memorial Garden area;
- maintain the steps near the road to keep them visible
- pruning existing shrubs

Also, Donna and Janet will contact landscaping companies/stone masons to see if they would be interested in meeting with the Commission for advice on repairing/replacing the cemetery wall etc

In addition, Donna asked that all commission members take a look at columbarium descriptions online for future discussion.

Outstanding contracts fall/summer

Donna reviewed the contracts. As part of the conversation, she noted that Jeff had pointed out that some of the newer stones were painted and others are etched and this might be something that the Commission should think about in the future when reviewing style specifications.

Burial Eligibility

Assistant Town Manager Will Fricke handed out an email which he received asking for clarification on the eligibility for burial and asked the Commission for their interpretation of the highlighted Rules and Regulations pertaining to this. The email indicated that the person was a second homeowner for approximately 8 years. Donna clarified that if the person was a taxpayer for 5 or more years or if they lived in Stowe for 10+years they would be permitted to purchase a burial lot.

Will thanked the Commission for their time.

There being no further business to discuss, Donna adjourned the meeting. The next meeting will be held at 9 am on Tuesday, July 15, 2025.

Minutes respectfully submitted by Susan Moeck.

Heritage Memorials, Inc.

515 Union Street
Newport, VT 05855

Invoice

Date	Invoice #
6/25/2025	24-1825

Bill To
Stowe Cemetery Commission c/o Lindsay Turiello P.O. Box 730 Stowe, VT 05672

Job		Terms	Customer Info.
		Due upon completion	
Item	Description	Amount	
Cemetery Repairs	Stowe, Riverbank Cemetery: Contract #6692; Labor, materials and equipment to fix stones in need of repair *NOTE: Left over materials will be dumped at a designated area in Riverbank Cemetery, per David Danforth, Superintendent. **TERMS: Work to be done prior to June 30, 2025. Contract will be invoiced after work is completed.	7,255.00	
THANK YOU FOR YOUR BUSINESS!		Subtotal	\$7,255.00
		Sales Tax (6.0%)	\$0.00
		Total	\$7,255.00
		Payments/Credits	\$0.00
Phone #	Fax #	E-mail	Balance Due \$7,255.00
802-334-2314	802-334-4635	heritagememsvt@gmail.com	

STOWE CEMETERY COMMISSION

P.O. BOX 730, STOWE, VT 05672

Phone (802) 253-6133

Email: cemetery@stowevt.gov

Fax (802) 253-6137

WORK ORDER PERMIT

Original Burial Rights (DEED) Holder (PRINT) SCHUEMANN, OTTO / FRANZ

Cemetery Name RIVERBANK Section 21 / Row E Lot No. 48, 49, 50, 51

Name of individual on work order: BRUCE GODIN / Hired by HEIDI SCHUEMANN

Commission approved Corner Markers are required for all lots or groups of lots prior to the placement of any memorials and must be ordered and installed by the Town of Stowe.

Corner Markers are in place? YES or NO

Corner Markers are needed? YES or NO

☐

REQUEST FOR INSCRIPTION: Date/name can be approved by staff during regular business hours. Any other request must be approved by the Cemetery Commission. Include information in the space below.

☒

REQUEST FOR CLEANING:

Composition of the memorial GRANITE Cleaning methods/agents MILD SOAP / WATER

Maximum Size of Memorials, Stowe Cemeteries with lot size 4' x 12'

	Max Width 60 % of Lot	Max Face 20 % of Lot Including Base	Max Height Including Base
1 Lot	2.4 ft.	9.6 sq. ft.	4 ft.
2 Lots	4.8 ft.	19.2 sq. ft.	4 ft.
3 Lots	7.2 ft.	28.8 sq. ft.	4 ft.
4 Lots	9.6 ft.	38.4 sq. ft.	4 ft.

*** REQUEST TO INSTALL:** Refer to Memorial and Foundation Specifications pages of the Stowe Cemeteries Rules and Regulations, May 2022 for allowed sizes and locations.

- ☐ **FOUNDATION:** Foundations can be installed only by a contractor with a valid foundation contract with the Town of Stowe. If the installer is other than the undersigned dealer, a separate work order/permit is required for the foundation.
- ☐ **MEMORIAL** Communicate with Superintendent the day(s) planned to install the memorial. Phone (802) 730-6144 or ddanforth@stowevt.gov.
- ☐ **FLUSH MARKER:** Flush markers are only installed by the Town of Stowe after \$100 is paid and the flush marker is delivered to the Superintendent of Cemeteries. Make checks payable to: Town of Stowe

Include a sketch with the following:

- 1) Dimensions
- 2) Front and back views
- 3) Material and Finish (please note – colorized designs are not permitted)
- 4) Location on lot or group of lots in the space below **or attach separately.**

Work Order Permit Applications must be received 14 days prior to monthly meetings of the Commission. Late or incomplete submission will be tabled.

I have read and will abide by the Rules and Regulations of Stowe Cemeteries, dated May 2022.

Memorial Dealer signature *Bruce L. Godin* Date 7/14/2025
Memorial Dealer (print name) BRUCE GODIN Phone (802) 279-8117

Mailing address _____

Email Address _____ Fax _____

All work must be scheduled with the Superintendent of Cemeteries by phone, text or email and a copy of this form must be in the possession of the contractor or subcontractor doing the work. Phone (802) 730-6144 or ddanforth@stowevt.gov.

BURIAL RIGHTS HOLDER/MEMORIAL PURCHASER AUTHORIZATION

I hereby authorized the above Memorial Dealer / Foundation Contractor, to execute the above work in accordance with the Rules and Regulations of Stowe Cemeteries. No work will be done until all information is complete and approved.

Holder/Purchaser Signature [Signature] Date 7/14/2025

Holder/Purchaser (print name) Heidi Scheuermann Phone (802) 793-3889

Mailing Address Po Box 908 Stowe VT 05672

Email Address heid@heidischeuermann.com Fax None

Holder/Purchaser relationship to original Rights Holder: DAUGHTER / GRANDDAUGHTER

FOR OFFICE USE ONLY:

Conditions: _____

Authorized Signature: _____ Date _____

☐ Work order sent to Superintendent: _____

☐ \$100: _____ (Flush Marker)

☐ Installed: _____

☐ Delivered: _____