

**Agenda Summary**  
**September 24, 2025**

**Agenda Item No. A-8**

**Water/Sewer Allocation: 299 Mountain Rd**

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**Summary:** A Water/Sewer Allocation Application has been received and reviewed for 299 Mountain Road. This property is currently connected to municipal water and sewer and allocated for 266 GPD of water and 236 GPD of sewer. The applicant proposes to replace the existing retail space with a 7 employee (15 GPD/employee flow rating) office and a 14-seat bar, allocated at 2-meals/day (30 GPD/seat flow rating). For this proposed additional use, additional allocations of 342 GPD of water and 304 GPD of sewer are required. The final flow rating for the building would be 675 GPD, resulting in total allocations of 608 GPD of water and 540 GPD of sewer. This project is in the Sunset water pressure zone, which has adequate reserve capacity to serve the development.

If Preliminary Allocation Approval is granted, staff will issue Capacity to Serve Letter and Final Allocation Approval upon payment of all allocation fees.

**Town Plan & Policy Impact:** N/A

**Fiscal & Human Resource Impact:**

Proposed water allocation income: \$3,762

Proposed sewer allocation income: \$6,384

Total: \$10,146

Human Resource Impact: 4 hours+/- of staff time associated with this allocation application.

**Recommendation:** Move to grant Preliminary Allocation Approval for an additional 342 GPD of water and 304 GPD of sewer for 299 Mountain Rd, conditioned on Final Allocation Approval within 3 years.