

**Agenda Summary**  
**February 26, 2025**

**Agenda Item A-5**

**Special Event Application – Catamount Ultra Race**

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**Summary:** Ironwood Adventure Works has submitted a special event application for their annual Catamount Ultra Race.

Date: June 21, 2025  
Time: 7:00 AM – 4:00 PM  
Location: Trapp Family Lodge XC ski trails (see map)

The event will host approximately 500 runners and 50 volunteers. They will serve catered meals to the racers. No alcohol will be served. Amplified sound will be limited to a small PA speaker.

Chief Gonyaw has determined police presence is not required for this event on the condition the volunteers must stay out of the road and runners must stop first before crossing the road if any motor vehicle traffic is approaching. He has no concerns about parking for the event.

**Town Plan & Other Policy Impact:** N/A

**Fiscal & Human Resource Impact:** N/A

**Recommendation:** Move to approve the enclosed special event permit application for the 2025 Catamount Ultra Race.



## Town of Stowe

### Special Event Permit Application

1. Name of Event: Catamount Ultra 25/50K Trail Race
2. Date(s) of Event: June 21, 2025
3. Location of Event: Trapp Family Lodge
4. Hours of Event: 7:00am to 4:00pm
5. Event Organizer (Contact person): Ironwood Adventure Works LLC (Will Robens)  
452 Levesque Dr Hyde Park VT 05655. 802-793-1104 rd@catamountultra.com

Address	Phone Number	Email Address
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If this is a new event to Stowe, and the Organizer has done similar events in the past, Organizer must provide three references, with contact information, from other communities in which you have hosted events. At least one of these references must be the municipality where an event was held and one must be the landowner where an event was held. If Organizer has not held similar events they should provide three personal references.

6. If the Event Organizer will not be on-site the day of the event, name & phone number for contact person for the day of the event: \_\_\_\_\_
7. Event Sponsor (organization putting on event): Ironwood Adventure Works LLC  
Same as above.

Address	Phone Number	Email Address
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8. Property Owner (If not Sponsor): Trapp Family Lodge DRye@trappfamily.com  
700 Trapp Hill Rd Stowe VT 05672

Address	Phone Number	Email Address
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If Event Organizer is not the Property Owner, please attach proof of owner's consent to use property, unless applying to use Town Property.

9. Event Description: Attached

(Please attach any promotional information – schedule, poster, flyer etc.)

10. Use of Town Owned Property/Streets Requested (**attached Recreation Field Use Forms**):

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11. Anticipated Attendance: 500

Public Assembly Permit is required for attendance of 2,000 or more. Permit application & information can be found at <http://vsp.vermont.gov/permit/assembly>

12. Number of Staff/Volunteers that will be in attendance: 50

13. If food and/or beverage is to be provided, please describe: \_\_\_\_\_

Runners are provided with a catered meal post race. This is included in their registration fee.

\_\_\_\_\_

If alcohol will be served, all vendors must have Liquor Permits filed through Vermont Department of Liquor and Stowe Town Clerk (253-6133).

**14. Please contact Stowe Police Chief Donald Hull (802)253-4329 and EMS Director Scott Brinkman (802)253-9060 to determine if coverage is required by their Departments for your event and attach the completed *Special Event & Traffic Detail* form (Appendix A) and *Emergency Services* form (Appendix B). If coverage is not required by these Departments, attach the form indicating that coverage is not required. **Application is not considered complete unless these forms are attached.****

15. Attach site plan indicating event location/layout, state and local highways, entrances/exits, traffic flow patterns, parking and surrounding land uses.

16. Will there be any form of amplified entertainment (i.e. music) at the event? Only a small PA speaker.

If yes, describe and mark location on site plan: \_\_\_\_\_

17. The Selectboard must approve all signage for Special Events. Please include all proposed signage with this application. No off-site signage will be allowed except for directional signage. Directional signage must include directional information and may be posted in the public right-of-way up to seven (7) days before the event. Attach a map that includes location of all proposed directional signage.

18. A Certificate of Liability Insurance demonstrating \$1 million of general liability insurance per occurrence, \$2 million aggregate must be provided to the Town. If the event is held on Town Property the Certificate must name the Town of Stowe as additional insured. Certificate of Insurance must be filed with the Town at least ten (10) days prior to the event.

19. I hereby represent that to the best of my knowledge the information provided in this application is true and correct:

<u>Will Robens</u>	<u>Will Robens. 1/20/2025</u>	
Signature	Printed Name of Applicant	Date

**File application with the Town Managers Office at least thirty (30) days prior to the event accompanied by a \$25.00 application fee. Each event will require a separate permit.**

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***For Office Use Only***

Fee Received: \_\_\_\_\_ Certificate of Insurance Received: \_\_\_\_\_

Department Head Review: \_\_\_\_\_ Police & EMS Forms Received: \_\_\_\_\_

Selectboard Review on \_\_\_\_\_ Application has been ☐ approved ☐ denied

Conditions of approval by the selectboard: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

# Catamount Ultra Marathon

June 21, 2025 Trapp Family Lodge, Stowe VT

## DESCRIPTION

The Catamount Ultra-marathon will start and finish at the Outdoor Center at Trapp Family Lodge outside of Stowe VT. The course is 99% hard-pack dirt trail. Race organization and direction by Ironwood Adventure Works, LLC. Volunteers recruited through partnership with Catamount Trail Association. Race originated in 2014. 2024 participant estimated to be approximately 500 runners.

## COURSE

The course consists of a 25k loop circumnavigating the Trapp Lodge property. There will be appropriately stocked aid stations located at approximate five mile intervals, including one aid station at the start/finish area. In order to complete the 50k race, runners will complete the same loop twice. This will give 25k runners two on course aid stations and one finish/recovery station. 50K runners will have 5 on course stations and a finish/recovery station. All racers and volunteers will also be provided with a post-race meal for recovery.

- Race occurs Saturday 6/21 7:00am – 4:00pm
- Course will be professionally marked with pin flags, cones, easily identifiable arrows and directional signage.
- Three on course Aid stations will be equipped with:
  - Basic First Aid Supplies
  - Radios (Trapp's repeater) and or Cell Phones with appropriate hard copy contact lists.
  - Appropriate hydration options including water, a Gatorade type option, and ice if temps are high.
  - Typical ultra -race food. (gels, electrolytes, candy, chips, fruit)
  - 3-8 volunteers assigned to stations according to experience and first aid capability.
  - The most remote aid station (Aid 1) will have a vehicle on site for emergency use during the race.

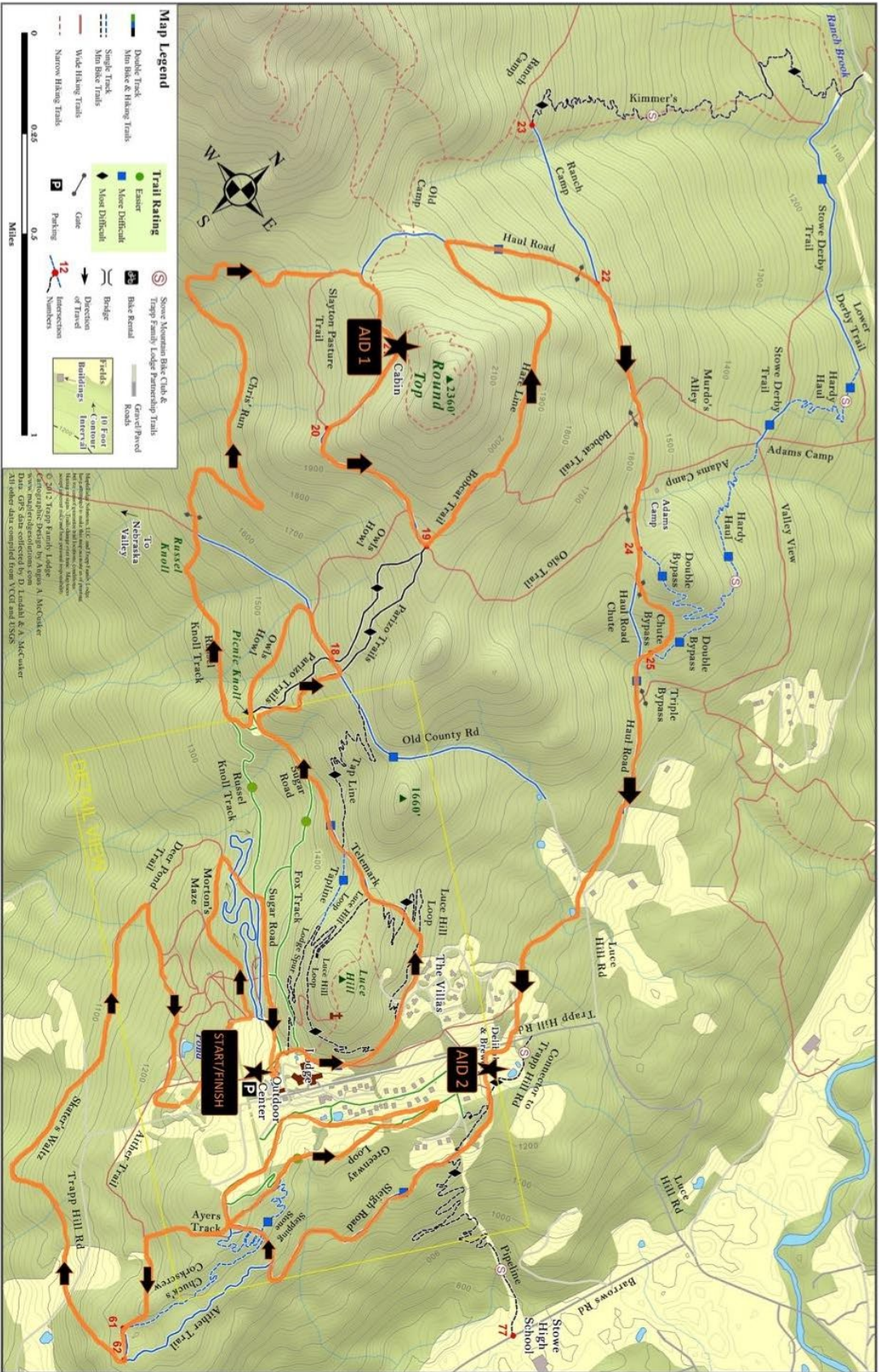
- There are three road crossing locations where volunteers will be stationed with cones and wearing high visibility vests/shirts and equipped with signage. (Both locations are on low-speed secondary roads.) These road crossings will be permitted with the town of Stowe and crossing signage and safety approved by Stowe Police Dept.
- The entire course is accessible by high clearance vehicle. Sections of the course that are not accessible by car are accessible by ATV which will be on site and available for accessing injured participants or volunteers.

## SAFETY RESOURCES

### Precautionary measures:

- Pre-race safety meeting for all race participants before the race.
- Appropriate last minute safety updates immediately prior to race start.
- On site volunteer med staff at start/finish area. Will coordinate any necessary medical response while event is underway, including transfer to urgent care, etc. Staff will be primary care physicians and/or RN certified nurses.
- As available, Stowe Mountain Rescue/EMS will be on-site at centrally located location with off road capable emergency evac equipment as available.
- There will be a sweep runner who will be equipped with a phone to contact race officials in case of an emergency.
- Local EMS will be briefed pre-race and provided maps, appropriate contact info, etc.
- All race details are available to participants at [www.catamountultra.com](http://www.catamountultra.com) including course maps.





## Will Fricke

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**From:** Francis Gonyaw  
**Sent:** Wednesday, February 5, 2025 8:59 AM  
**To:** Will Robens  
**Cc:** Will Fricke  
**Subject:** RE: [EXTERNAL] Re: Race to the top of Vermont

Greetings Will Robens,

After reading your email I am okay without any officers on Trapps Hill Road for this event. Again, the volunteers must stay out of the road and runners must stop first before crossing the road if any motor vehicle traffic is approaching. I have no concerns about parking for the event.

As for the Race to the top of Vermont, send the Special Event form back to me at your convenience and I will sign it and forward to Will Fricke, Assistant Town Manager.

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**From:** Will Robens <rd@catamountultra.com>  
**Sent:** Wednesday, February 5, 2025 8:05 AM  
**To:** Francis Gonyaw <fgonyaw@stowevt.gov>  
**Cc:** Will Fricke <wfricke@stowevt.gov>  
**Subject:** [EXTERNAL] Re: Race to the top of Vermont

Hello Chief Gonyaw, thank you for your efforts on all of these permits! I did not know Chief Hull had left his position, I had reached out to him previously. Nice to meet you and thanks for your work!

I will fill this permit out and get it back to you asap.

Happy to chat about Trapps events at your convenience. I am available most of the day tomorrow and would be happy to give you a call when you have time.

Historically we have not had a police presence at the Trapps events. Driving traffic is not affected much because most of the participants come in very early and are parked via Trapps staff. In terms of runners crossing Trapp Hill Rd, etc. we have also not used Stowe PD staff because the nature of the event(long distance trail run) means that participants are stretched out pretty far and therefore cross in ones and twos at ongoing random intervals. There isn't ever a big group of runners crossing all at once. Chief Hull just had us place volunteers with high-vis vests and a couple cones at each crossing. These volunteers stop runners, not cars. The runners are informed of this at the start and we have not had any issues in the 10+ years we have been hosting the event.

Happy to connect if you would like more info or want to put a different plan in place.

Thanks for your time,

Will Robens  
Race Director





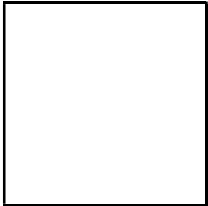
802-793-1104

[www.ironwoodadventureworks.com](http://www.ironwoodadventureworks.com)

On Tue, Feb 4, 2025 at 10:28 AM Francis Gonyaw <[fgonyaw@stowevt.gov](mailto:fgonyaw@stowevt.gov)> wrote:

Will Robens, I have attached a special event form you will need to complete for the Race to The Top. This requires two officers for this event. Again, I would like to review the Trapps' Race event with you before deciding on what is needed for that event.

Thanks.



**Francis Gonyaw**  
Chief  
Stowe Police Department

- Office: 802 253 7126
- Email: [fgonyaw@stowevt.gov](mailto:fgonyaw@stowevt.gov)

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