

Agenda Summary
November 13, 2024

Agenda Item A-3

Memorial Room Audio-Video System Improvements

Summary: At 2024 Town Meeting, voters approved funding upgrades to the audio and video quality for meetings in the Memorial Hall at the Akeley Soldier's Memorial Building. Staff are seeking selectboard approval for these modifications:

- Suspending a microphone approximately the size and shape of a frisbee from the ceiling, approximately 9 feet above the audience. The purpose of this microphone would be to capture audio from the audience. This device has 100 built-in microphones to capture audio. A cable would be routed underneath the stage on the 3rd floor.
- Adding new tabletop microphones for the Selectboard to enhance audio quality and track speakers for transcriptions.
- Replacing the camera for watching the meeting on Zoom, placed at the back of the room at a higher angle. A photo is enclosed of the approximate angle.
- Relocating the TV for the audience to view presentations from the floor stand to an extendable wall-mount, to the right of the door. The current placement of the TV blocks the view of the WWII Honor Roll plaque, and creates a potential trip hazard.
- Replacing the TV/camera mount in front of the Board with a low-height TV floor stand, and add a table for seated audience testimony.

Barbara Baraw, President of the Stowe Historical Society, met with staff on 11/1 and discussed the above changes to the room. There were no issues raised.

Town Plan Impact: N/A

Financial Impact: Funds are allotted in the Capital Reserve Fund in the amount of \$20,000.

Recommendation: Move to improve the installation of the conference room system in the Memorial Room at the Akeley building as proposed.



Approximate look of suspended microphone above the audience



Approximate look of new camera angles.